

# MINUTES

**Meeting:** CORSHAM AREA BOARD  
**Place:** Corsham Campus  
**Date:** 14 September 2016  
**Start Time:** 7.30 pm  
**Finish Time:** 9.03 pm

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Please direct any enquiries on these minutes to:

Will Oulton (Democratic Services Officer) on 01225 713935 or  
william.oulton@wiltshire.gov.uk.

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Alan MacRae (Chairman), Cllr Sheila Parker and Cllr Philip Whalley (Vice Chairman)

**Total in attendance: 32**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed all to the meeting.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Councillor Dick Tonge and from the Chief Executive of the Corsham Town Council.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 18 May 2016 were presented.</p> <p><b>Resolve</b></p> <p><b>To approve and sign as a correct record the minutes of the meeting held on the 18 May 2016.</b></p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew the meeting's attention to the following announcements in the agenda pack:</p> <ul style="list-style-type: none"> <li>• Wiltshire Online Programme</li> <li>• Mental Health Awareness</li> <li>• Budget Events</li> </ul> <p>The Chairman also shared information in relation to the campaign for reopening the Corsham Train Station, including meetings the Rail Minister to make him more aware of the proposals and the needs of the Corsham.</p> <p>The Chairman state that the Youth Fest, unfortunately, had been postponed and would be rescheduled.</p> <p>The Chairman also offered congratulations to Stephanie Milward for her gold in the Paralympics, her third medal of the games.</p>
6	<p><u>Local Youth Network</u></p> <p>Richard Williams, Local Youth Officer, presented the report which asked the Area Board to consider the application for funding together with the recommendations of the Local Youth Network (LYN) Management Group.</p>

	<p>The report also asked the meeting to note the update.</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. To award the Last Baguette Theatre Group £570 towards the cost of providing Theatre Workshops.</b></li> <li><b>2. To note the update in the report.</b></li> </ol>
7	<p><u>Youth Fest Update</u></p> <p>In lieu of an update regarding the postpone Youth Fest, the Chairman invited Ben, a member of the Local Youth Network, to address the Area Board regarding the relationships between adults and young people.</p> <p>Issues highlighted in the course of the presentation and discussion included: that young people can have substantial experience in representing views and organizing work in their community; that there are there positive relationships between young people and the wider community; how children feel that the negative aspects of young people are over highlighted; the a problem of lack of mutual respect between adults and young people; that people seem to recognise the issues and want to address it; the issue subconscious bias; how people can be more positive in their inter-age relations; how a dialogue, based on mutual respect, can be used improve relations; that community sports clubs and other voluntary groups are good example of intergenerational cooperation; and that the Children’s Youth Zone had been set up as part of the LYN.</p> <p>Ben thanked the area board for the support for the project and asked people to contact <a href="mailto:corshamyouthzone@gmail.com">corshamyouthzone@gmail.com</a> if they want to get involved.</p> <p>The Chairman thanked Ben for stimulating talk.</p>
8	<p><u>Partner Updates</u></p> <p>The Chairman drew the meeting’s attention to the partner updates in the agenda pack, and invited further updates from partners at the meeting.</p> <p>Wiltshire Police – that local police were broadly supportive of the Youth Zone project which had had a positive impact on the level of complaints.</p> <p>Healthwatch – that there had been a successful young listeners project and it was hoped to expand this to people with learning difficulties.</p> <p>Box – that there had been a successful twinning ceremony attended by the Baroness Scott of Bybrook OBE and the James Gray MP.</p> <p>Colerne - recent events had included: the Queens Birthday Party celebrations raising money for charity; the armed forces day and village show; the music</p>

	<p>festival; the Camp open day. The representative from Colerne also raised the issue of the possible development of MOD land which had spurred the Parish Council to continue with the development of their Neighbourhood Plan. The representative from Colerne also mentioned the sad loss of Mary Harvey, previously a parish councillor, who had achieved lost for her community. It was noted that a footpath, she had been instrumental in organising, would be named after her.</p> <p>The Chairman thanked him for the updated and ask him to pass on the Area Board's condolences.</p> <p>Chamber of Commerce – it was noted that the Chamber met once a month, and that further information could be found on their website. Mention was made of efforts to increase the membership amongst retail organisations.</p> <p>Corsham Community Engagement Manager (CEM) – thanked schools for getting involved in the Big Pledge and the Road to Rio; that in relation to winter preparedness, 4wd drivers were encouraged to get in touch with parishes organizing emergency planning; that they would be starting a computer club which was hoped to be an intergenerational project; and that on Dec 7<sup>th</sup> there would be a JSA event Community Matter, which was invite only meeting, but encouraged people to make contact to book a space.</p> <p>The Chairman thanked the representatives for their updates.</p>
9	<p><u>Corsham Community Area Health and Wellbeing Group</u></p> <p>The Area Board receive report which provide a brief update on the Corsham Health and Wellbeing Group, and asked the Area Board to consider the Draft Terms of Reference and the appointment of Councillor Sheila Parker as the Councillor representative to the Group.</p> <p>It was noted: that the first meeting of the group was held in July, drawing together a range off stakeholders; that the group wanted to build on work already ongoing; that there was a strong connection with Town Council who had identified this as a priority; that dementia was a key area, and the group would be seeking to bring together partners with Alzheimers Support; and how a network of Friends volunteers could be developed.</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. To approve the Terms of Reference and membership of the Corsham Health and Wellbeing Group; and</b></li> <li><b>2. To confirm the appointment of Councillor Sheila Parker as the representative to the Group.</b></li> </ol>
10	<p><u>South Western Ambulance Service NHS Foundation Trust</u></p>

	<p>Officers from the South Western Ambulance Service NHS Foundation Trust gave a presentation regarding the First Responders Scheme and the defibrillator scheme.</p>
11	<p><u>Community Policing Model</u></p> <p>The Area Board received an update regarding the new Community Policing Model.</p> <p>Issues highlighted in the course of the presentation and discussion included: that the changes should improve visibility in and communication with the community, and how technology could help with this aim; that the model had been developed through pilots in Warminster and Trowbridge; how processes had been made more efficient in reporting a crime and getting resources on board; how civilian workers are utilised better; that there would be 70/80 staff across the northern area; that teams would be based in Royal Wootton Bassett and the Chippenham Hubs; that there would be 5 sergeants with 5 officers each providing 24/7 cover; that officers would be better able to take job from beginning to end; how some issues would be referred to other agencies to more appropriately deal with, thereby freeing up police time and resources; and how technology will allow officers to work in communities.</p> <p>The Chairman thanked the officer for their update.</p>
12	<p><u>Community Area Grants</u></p> <p>The Area Board consider applications to the Community Area Grants fund. The Chairman invited representatives from the groups to address the meeting.</p> <p>Following a short debate, the meeting;</p> <p><b>Resolved</b></p> <ol style="list-style-type: none"> <li><b>1. To award the Colerne Garden Club £1000 towards the School Garden Project; and</b></li> <li><b>2. To award Corsham Twinning Association £153.65 towards the Bingo Equipment conditional on the equipment being made available for the use of other community organisations.</b></li> </ol>
13	<p><u>Area Board Delegation to Community Engagement Manager</u></p> <p>The meeting considered the report which asked the Area Board to consider agreeing to delegate authority to the Community Engagement Manager to award funds, in consultation with the Chair, should the need arise between meetings.</p> <p><b>Resolve</b></p>

	<p>1. That In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the <b>Community Engagement Manager</b>, in consultation with the <b>Chairman</b> (or in their absence, the <b>Vice-Chairman</b>) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.</p> <p>2. That decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the <b>Cabinet Member for Communities, Campuses, Area Boards and Broadband</b> will also be kept informed of any such decisions.</p>
14	<p><u>Community Area Transport Group (CATG)</u></p> <p>The Chairman presented update of the Community Area Transport Group (CATG). He drew the meeting's attention to the funds allocated already, and encourage people to submit suggestions for projects. It was also noted that a solution to the Skynet Drive issue was hoped to be reached.</p> <p><b>Resolved</b></p> <p><b>To note the update.</b></p>
15	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting would take place on 23 November 2016.</p>
16	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>